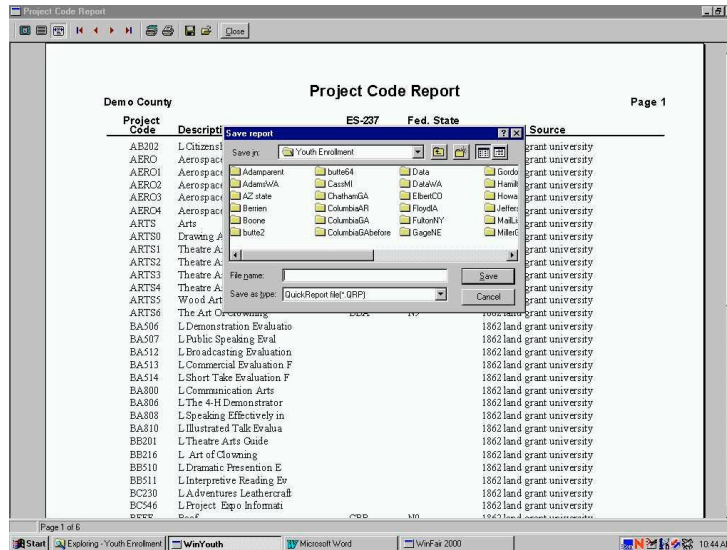
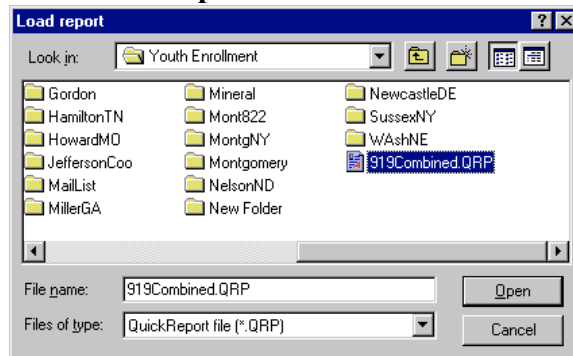


## *Tip – How to “Print a Saved Report”*

1. Save the report from the Preview screen as a **\*.qrp** (919Combined.QRP) in **Save Report (Diskette icon)**



2. **Note: Can print from any Preview Report screen.**  
Go to **Print|Print Data Reports – Choose Club Code File/Num and Print Preview**
3. Your Club code report comes up. Go to Load Report Icon and Find where your \*.qrp saved report is. Note: in my sample it saved my file in the Youth Enrollment folder.
4. Click on the **File**. Then click **Open**.



5. You can **Print** or **Preview** your saved report.