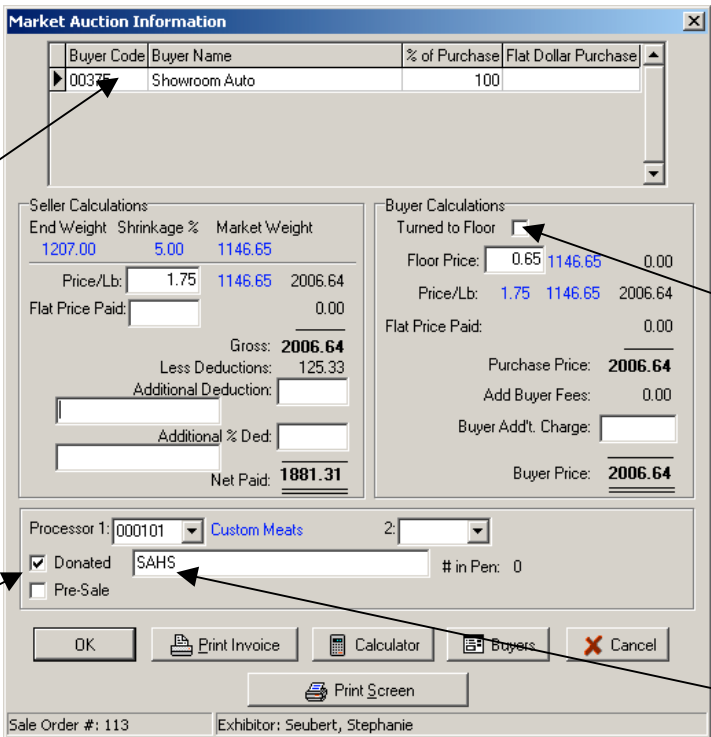


Using the Donation option on Market Animal Auction Screen

The Donation option is used to track animals that have been purchased normally during the Market Auction and then the animal is given by the buyer to a charitable organization such as the Food Pantry, Salvation Army, etc.



Buyer Code	Buyer Name	% of Purchase	Flat Dollar Purchase
00375	Showroom Auto	100	

Seller Calculations:
 End Weight: 1207.00 | Shrinkage %: 5.00 | Market Weight: 1146.65
 Price/Lb.: 1.75 | 1146.65 | 2006.64
 Flat Price Paid: 0.00
 Gross: 2006.64
 Less Deductions: 125.33
 Net Paid: 1881.31

Buyer Calculations:
 Turned to Floor:
 Floor Price: 0.65 | 1146.65 | 0.00
 Price/Lb.: 1.75 | 1146.65 | 2006.64
 Flat Price Paid: 0.00
 Purchase Price: 2006.64
 Add Buyer Fees: 0.00
 Buyer Price: 2006.64

Processor 1: 000101 | Custom Meats | Processor 2:
 Donated | SAHS | # in Per: 0
 Pre-Sale

Buttons: OK, Print Invoice, Calculator, Buyers, Cancel, Print Screen

Sale Order #: 113 | Exhibitor: Seubert, Stephanie

1. The animal is sold as usual in the auction. List the Buyer that purchases the animal and then ultimately making the donation.
2. Never check the *Turned to Floor* box as this animal will not be kept by the *Processor*.
3. Check the *Donated* box on the lower-left side of the screen.
4. Enter a pre-determined code for the destination of the donation.

Note: The *Donation Report* sorts by the code entered into the *Donation field*. If the full name of the destination is typed into this field, it is very easy to make typos the can affect the sort. Establish a short, easy to type, numeric or alpha code for each destination for donations. This will speed data entry during the auction and improve accuracy. In the above record, SAHS was used for the 'Salvation Army Homeless Shelter'.

5. Go **Reports|Auction Reports and Labels|Donation List**. This report will list print list of all animals donated, sorted by the destination of the donation.

