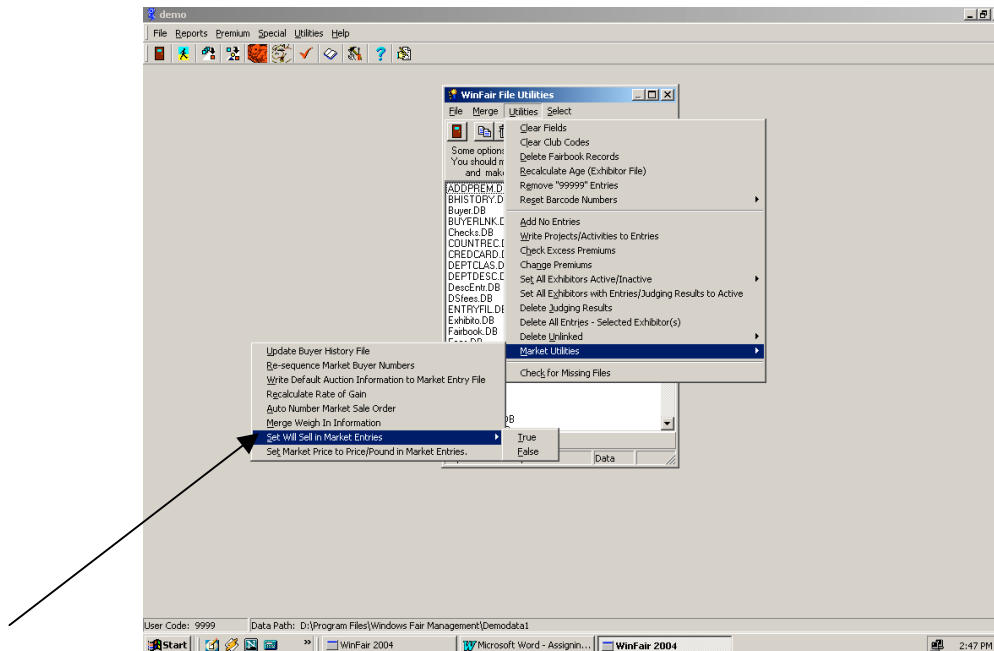


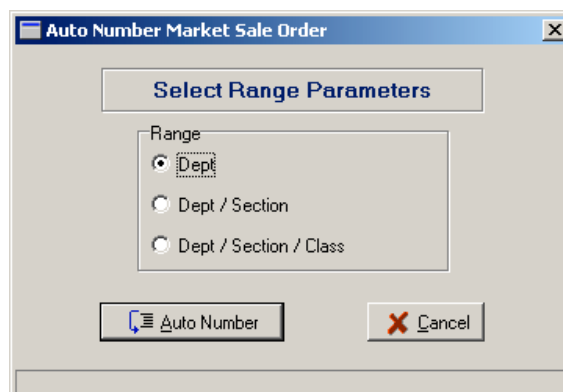
Assigning Sale Order Numbers Automatically

A utility is available to assign a random sale order number to a selected range of market entries that have been marked as *'Will Sell'*.

1. Go the **File|Market Entry Query** and click on the *'Will Sell'* field of each animal to mark it as a sale animal.



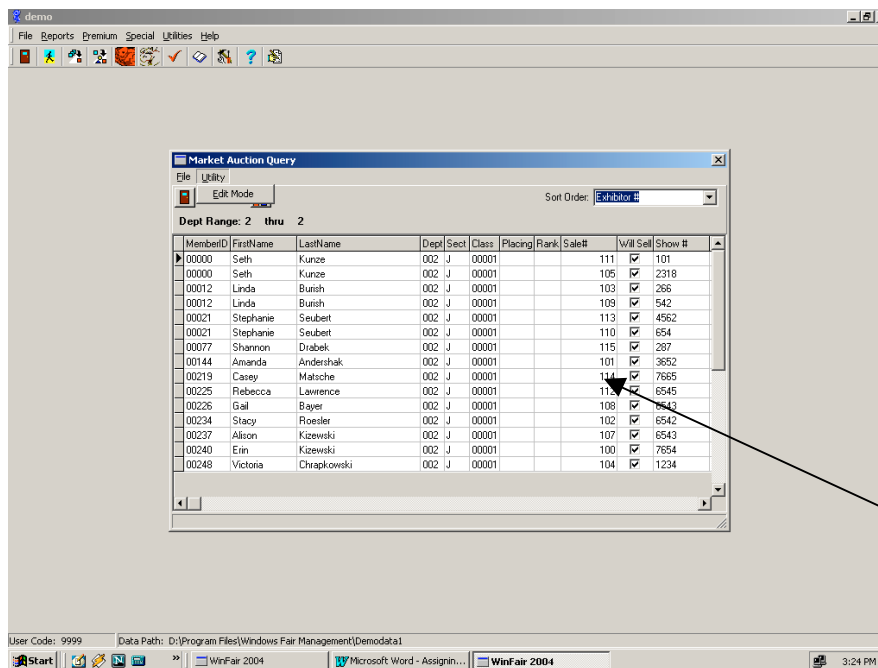
2. If the largest percentage of the market animals will sell in the Market Auction, a utility is available to mark all entries as *'True'* in the *'Will Sell'* field. Go **Utilities|File Utilities|Utilities|Market Utilities|Set Will Sell in Market Entries|True**. You can then go into the **Market Entry Query** and set those entries that will not sell to *'False'*.
3. To auto-number the *Sale Order* field, go **Utilities|File Utilities|Utilities|Market Utilities|Auto-Number Market Sale Order|True**.



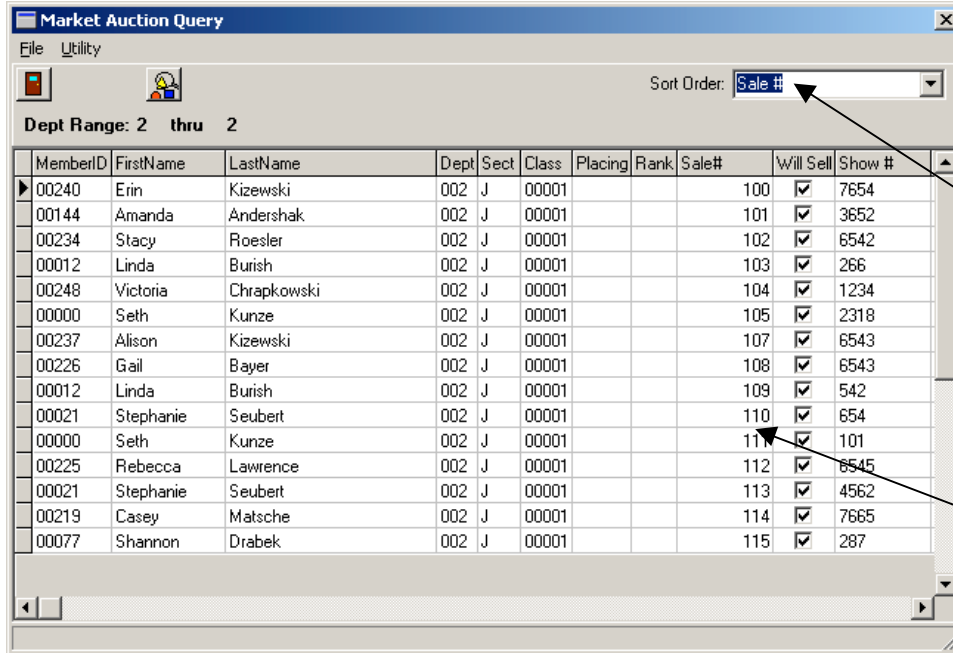
- When selected, a range box will display allowing you to enter the exact range of Market Entries you wish to number.



- Enter the start number to be used in randomly numbering the market entries within the range of entries you have selected. Remember, the *Sale Number* should be unique in the entire Market Entry file. Use a new range of numbers for each group of entries you select to number.



6. Once the *Sale Numbers* have been assigned, you can go **File|Market Auction Query** and make edits to modify the *Sale Order* if necessary.



Market Auction Query

File Utility

Sort Order: **Sale #**

Dept Range: 2 thru 2

MemberID	FirstName	LastName	Dept	Sect	Class	Placing	Rank	Sale#	Will Sell	Show #
00240	Erin	Kizewski	002	J	00001			100	<input checked="" type="checkbox"/>	7654
00144	Amanda	Andershak	002	J	00001			101	<input checked="" type="checkbox"/>	3652
00234	Stacy	Roesler	002	J	00001			102	<input checked="" type="checkbox"/>	6542
00012	Linda	Burish	002	J	00001			103	<input checked="" type="checkbox"/>	266
00248	Victoria	Chrapkowski	002	J	00001			104	<input checked="" type="checkbox"/>	1234
00000	Seth	Kunze	002	J	00001			105	<input checked="" type="checkbox"/>	2318
00237	Alison	Kizewski	002	J	00001			107	<input checked="" type="checkbox"/>	6543
00226	Gail	Bayer	002	J	00001			108	<input checked="" type="checkbox"/>	6543
00012	Linda	Burish	002	J	00001			109	<input checked="" type="checkbox"/>	542
00021	Stephanie	Seubert	002	J	00001			110	<input checked="" type="checkbox"/>	654
00000	Seth	Kunze	002	J	00001			111	<input checked="" type="checkbox"/>	101
00225	Rebecca	Lawrence	002	J	00001			112	<input checked="" type="checkbox"/>	6545
00021	Stephanie	Seubert	002	J	00001			113	<input checked="" type="checkbox"/>	4562
00219	Casey	Matsche	002	J	00001			114	<input checked="" type="checkbox"/>	7665
00077	Shannon	Drabek	002	J	00001			115	<input checked="" type="checkbox"/>	287

7. The **Market Auction Query** can also be sorted by *Sale #*. This is a convenient way to review the final sale order before the **Sale Order Programs** are printed.