

Blue Ribbon Order Form

Received:	_____
Shipped:	_____
Invoiced:	_____

Ordering from MarTech Systems is as easy as 1-2-3. Follow the steps on this form and send it in. For software your organization's name will be encoded in the program so please print it on the organization line as you wish for it to appear.

1: Customer Information

Purchase Order #: _____
 Organization: _____
 Name: _____
 Position: _____
 Address: _____
 City: _____
 State: _____ Zip: _____
 Phone: _____
 Fax: _____

SHIP TO: (street address required for shipping, no PO boxes)
 Name: _____
 Organization: _____
 Street Address: _____
 City: _____
 State: _____ Zip: _____
 Residence Commercial Address
 Email: _____
 Web Site: _____

2: Order Information

Product Number	Description	Color	Quantity	Cost	Total
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Date Supply items needed: _____
 You will not be billed until items ship.

Subtotal _____
 Shipping _____
 Sales tax (WI res. only) _____
Total Cost _____

3: Payment Information

Method of payment
 Check/Money Order (enclosed)
 Purchase order
 Credit Card- Visa Mastercard

Card Number: _____ Exp: _____
 Name on card: _____
 Card billing address: _____
 Signature: _____

Shipping Information

Software: Free UPS Ground shipping on all software orders.
Supplies: Actual shipping charges plus a \$3.00 handling fee will be added to supply orders. All orders shipped UPS Ground or USPS Priority Mail.
 Next day and 2nd day shipping available for most items at additional charge.
 If you wish to prepay your order, please call MarTech Systems for a shipping estimate.

4: Send Orders to



Mail:
 MarTech Systems, Inc.
 PO Box 6097
 Wausau, WI 54402-6097

Phone orders: (715)845-2794
Fax orders: (715)845-2734
Online: <http://www.martechsys.com>